

MEETING MINUTES
FULL BOARD
TUESDAY SEPTEMBER 27, 2022

Approved

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY B. SPALDING)	<input type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	C. NAGY, S. VANDEMERGEL	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	T. PERRONE- TELECONFERENCE

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **5:58 PM**.
- Roll Call:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
- APPROVAL OF AGENDA:** **AGENDA DATED SEPTEMBER 27, 2022**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED. <input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: Moved by: M. Ikle / SECONDED BY: J. Pfeffer <input checked="" type="checkbox"/> MOTION PASSED 9 / 0 <input type="checkbox"/> MOTION FAILED /

- CALL TO THE PUBLIC:** None.
- APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED AUGUST 30, 2022**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF. <input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED: Moved by: J. Pfeffer / SECONDED BY: M. Pizzimenti <input checked="" type="checkbox"/> MOTION PASSED 9 / 0 <input type="checkbox"/> MOTION FAILED /

- BOARD ADMINISTRATION:** None Item(s) Noted Below
a) Per-Diem For Special Meetings / Functions: None Items Noted Below

- b) Event Announcement(s): None Item(s) Noted Below
- Genesis House Walk-a-Thon on-going for the Month of September 2022
 - CMHAM Fall Conference: Grand Traverse Resort, Traverse City
Fall Conference: October 24-25, 2022
- c) Informational: CMHPSM Appointment of Livingston County CMH Board Member(s):
Effective July 1, 2022-by R. Garber, Board Chair:
- Patrick Bridge 3 year Term (Term begins 11/01/2022 - Expires 07/01/2025)
Mary Serio 2 Year Term (Term began 07/1/2021 - Expires 06/30/2024)
Roxane Garber 1 Year Term (Term began 07/1/2020 - Expires 06/30/2023)
Sharon Slaton (Term Extended from 07/1/2022 - Expires 10/31/2022)

7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held. FY23-24 Provider Contracts for services, codes, and rates was removed from the consent agenda moved to the Ways and Means Committee Agenda due to updated information presented at the Full Board Meeting.

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 9 / 0

MOTION FAILED /

a) MMRMA - FY23 RENEWAL (REF. W&M AG. #: 4)

Motion to approve the FY23 annual contribution with MMRMA for the Authority's risk insurance policy from 10/01/2022 through 09/30/2023 in the amount of \$51,896. Effective 10/1/2022.

b) WASHTENAW MASTER EARNED REVENUE AGREEMENT – FY23 LIVINGSTON PURCHASE OF RRO AND APPEALS OFFICER FROM WASHTENAW (REF. W&M AG. #: 5)

Motion to approve FY23 Master Earned Revenue Exchange Services Agreement for Livingston County Community Mental Health Authority to purchase services from Washtenaw County Community Mental Health as presented. Effective 10/1/2022 to 9/30/2023.

c) MATEM, LLC - SIXTH ADDENDUM TO THE COMMERCIAL LEASE AGREEMENT BETWEEN MATEM AND LCCMHA FOR THE ENGAGEMENT CENTER LEASE (REF. W&M AG. #: 6)

Motion to approve a Sixth Addendum to the Commercial Lease Agreement between MATEM, LLC and LCCMHA for rental of commercial space located at 2020 E. Grand River, Suite 102, Howell, MI, at \$1,750 per month, as presented. Effective 10/1/2022 to 9/30/2023.

d) ~~FY23-24 PROVIDER CONTRACTS FOR SERVICES, CODES AND RATES (REF. W&M AG. #: 7)~~

Removed from the Consent Agenda and moved to the Ways and Means Committee Agenda due to presentation of updated information.

e) MEMO FOR MERS - FY23 DB PAYMENT (REF. W&M AG. #: 8)

Motion to to approve the “No Phase-in” minimum monthly payment amount to MERS of \$91,758 for FY23 as presented by the MERS Supplemental Actuarial Valuation Report December 31, 2020. Effective 10/1/2022.

f) FY23 MANAGED MENTAL HEALTH SUPPORTS AND SERVICES GENERAL FUND (GF) CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY (REF. W&M AG. #: 9)

Motion to approve the FY23 Managed Mental Health Supports and Services General Fund (GF) Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority, as presented. Effective 10/1/2022 to 9/30/2023.

g) MSU - CONTRACT AMENDMENT # 4 TO EXTEND TERM & INCREASE RATE (REF. W&M AG. #: 10)

Motion to approve Contract Amendment #4 between LCCMHA and Michigan Health Care, Inc. (Michigan State University) to extend the current contract and increase the rate, as presented. Effective 10/1/2022 to 9/30/2023.

h) MEMO FY23 MRS ICTA AGREEMENTS (CMH, GENESIS, AND LESA) (REF. W&M AG. #: 11)

Motion to Board approve three FY23 Interagency Cash Transfer Agreements (LESA, Genesis House, and CMH) between Michigan Rehabilitation Services and LCCMHA for the funding of employment services for LCCMHA consumers, as presented. Effective 10/1/2022 to 9/30/2023.

i) FY23-24 RCHI AND ALS FOR IN COUNTY LICENSED RESIDENTIAL (REF. W&M AG. #: 12)

Motion to approve FY23 & FY24 Livingston in-county group home budgets with Adult Learning Systems and Renaissance Community Homes, as presented. Effective 10/1/2022.

j) FY23 CCBH-23 COVID-19 COMPREHENSIVE SERVICES FOR BEHAVIORAL HEALTH - MDHHS CHILD AND ADULT COVID GRANT (REF. W&M AG. #: 13)

Motion to approve the FY23 CCBH-2023 COVID-19 Comprehensive Services for Behavioral Health – Agreement # 20230308-00 between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority, as presented. Effective 10/1/22 to 9/30/23.

k) LCCMHA REVISED POLICY 214: TEMPORARY EMERGENCY LEAVE POLICY - COVID-19 (REF. W&M AG. #: 14)

Motion to approve revised LCCMHA Policy #214: Temporary Emergency Leave Policy - COVID-19, as presented.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Attorney Consultation - Potential Litigation (Closed Session)
- b) Delegated Contract Approach September 2022 Report / Informational
- c) Wait List Update / Informational
- d) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **SALARY STUDY (REF. W&M AG,#1) (3 ACTIONS)**

ACTION #1

Discussion was held.

MOVED BY: J. Pfeffer / SECONDED BY: L. Berry-Bobovski

Motion to approve and implement the compensation and classification study at 100% of market, as presented. Effective 10/30/2022.

MOTION PASSED 9 / 0

MOTION FAILED /

ACTION #2

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: L. Berry-Bobovski

Motion to approve the additions and changes to the Personnel Manual that includes longevity pay, and changes to annual merit increases to be administered annually for regular part-time and full-time employees, as presented. Effective 10/30/2022.

MOTION PASSED 9 / 0

MOTION FAILED /

ACTION #3

Discussion was held.

MOVED BY: J. Pfeffer / SECONDED BY: L. Berry-Bobovski

Motion to approve the following job classifications and job descriptions: Intake and Member Services Specialist; Senior Accounting Specialist; Contract Manager; IT Systems Manager; Health and Medication Program Director, as presented. Effective 10/30/2022.

MOTION PASSED 9 / 0

MOTION FAILED /

b) **FY23 BUDGET REPORT (PREVIOUSLY MAILED ON 09/08/22) WITH SPECIAL FINANCE OVERSIGHT MEETING MINUTES (REF. W&M AG, #3)**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: J. Pfeffer

Motion to approve the FY23 Budget, as presented.

MOTION PASSED 9 / 0

MOTION FAILED /

c) **REVISED FY23-24 PROVIDER CONTRACTS FOR SERVICES, CODES AND RATES (MOVED FROM THE CONSENT AGENDA)**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: L. Berry-Bobovski

Motion to approve the mental health, substance abuse, and administrative contracts at the rates and services presented. Effective 10/01/2022 to 09/30/24.

MOTION PASSED 9 / 0

MOTION FAILED /

The Minutes of the September 27, 2022 meeting of Ways & Means Committee were presented for review.

10. **CMHPSM (REGION 6):** **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 10/12/2022

11. **CMHAM:** **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- CMHAM Fall Conference: Grand Traverse Resort, Traverse City Full Conference: October 24-25, 2022

12. **BOARD CORRESPONDENCE:** **None** **Item(s) Noted Below**

a) Save the Date for the Arc of Livingston's Twenty-Ninth Annual Fashion Show Thursday November 17, 2022 at Crystal Gardens

b) MDHHS State Hospital County 10% Billing Process Memo

13. **NEW BUSINESS:** **None** **Item(s) Noted Below**

14. **OLD BUSINESS:** **None** **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to request participation at a LCCMHA Board meeting in August or September, 2022.

2. Board requested revised job descriptions be brought back to the Board.

15. **CALL TO THE PUBLIC:** **No Response**

16. **ADJOURNMENT:** **THE MEETING ADJOURNED AT 7:39 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date